



Employment Opportunity

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| Position Title: Social Services Assistant Victoria Thrift Shops | Position Number: 2022- 23 |
| Department: Thrift Shops Location: 2644 Quadra St, Victoria, BC | Days/Hours of Work: Tuesday to Saturday between 8:30am – 5:00pm 35 hours per week |
| Remuneration: \$18.00 per hour | Posting Period: until May 22 nd , 2022 |
| Start Date: June 7, 2022 End Date: 12-week work term | Status: Temporary, Full-Time Union: Exempt |

ABOUT BEACON:

Beacon Community Services is a well-established local charity operating in the Greater Victoria area for over 45 years. We are an award –winning and accredited organization that helps people and improves lives through a range of community programs and services that span every phase of people’s lives. We serve Southern Vancouver Island and the outer Gulf Islands with a team around 270 staff and 600 volunteers.

JOB SUMMARY:

Beacon Community Services Thrift Shops operate throughout the CRD. Each location serves individuals in the community by providing quality items at affordable prices. Our Thrift Shops are a success due to our team of dedicated volunteers and staff.

The Social Services Assistant Victoria Thrift Shops would assist and mentor seniors, volunteers, and persons with disabilities in a variety of duties including sorting, pricing, display, cashier, and customer service skills.

DUTIES AND RESPONSIBILITIES:

- Working with volunteers, donors, and public who include all ages and all socio-economic groups
- Providing retail skills support assistance and mentoring for those who are developing employment skills
- Assist with all aspects of operations of the Thrift Shop
- Accept and price incoming donations
- Provide customers with assistance

- Operate cash register and handle sales
- Ensure COVID-19 safety protocols are in place for the safety of volunteers, customers, donors and staff

QUALIFICATIONS:

- Applicant must be between 15-30 years of age (Canada Summer Jobs requirement)
- Applicant must have just finished full time schooling and be returning to full time schooling in the fall
- Preference will be given to those studying gerontology, mental health and addictions, social work, sociology, psychology, employment counseling, education
- High school graduation
- Some retail experience an asset
- Must be able to work weekends
- Current WHMIS Certificate

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to work with volunteers with various barriers to employment
- Flexibility, ability to make decisions and act independently
- Skilled in the use of computers, the internet and electronic devices

ADDITIONAL INFORMATION:

Beacon Community Services serves vulnerable populations including seniors, people with disabilities and children. Protecting these people and our teams on whom they rely is critical to us. Accordingly:

- All successful applicants must consent to a Solicitor General's Criminal Record Check.
 - All successful applicants must present proof of COVID-19 vaccination as a condition of hire and ongoing employment. Should you have an official vaccination exemption, kindly advise us during your job application process, so we may discuss possible accommodation options.
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APPLICATIONS

All interested applicants can [Apply Now!](#) quoting the position vacancy number **2022- 23**. Please note only those applicants who are selected to continue in the recruitment process will be contacted.