



POLICY, REGULATIONS AND BYLAWS COMMITTEE

Terms of Reference

RESPONSIBLE TO:	Board of Directors	
MEMBERSHIP:	Chair:	Appointed by Board Chair
	Vice-Chair:	Appointed by Committee
	Members:	Appointed by Board Chair
	Board Chair:	Ex-officio
	Beacon CEO:	Ex-officio, non-voting
MEETINGS:	As determined by the committee	
QUORUM:	Three voting members	

Policy, Regulations and Bylaws Committee

The committee's general duties are to monitor and review Beacon Community Services' bylaws, regulations and Board Policies. As necessary, the committee consults and/or works with other Board committees and/or other entities.

Committee functions include:

1. Review bylaws; recommend proposed amendments to the Society's bylaws and advise whether the Board should recommend them to the Society's membership;
2. Evaluate specific issues and recommend changes to bylaws, policies or regulations as necessary;
3. Evaluate the effectiveness of Board policies and regulations and recommend to the Board any changes as necessary;
4. Propose changes – or review proposed changes – to the constitution for the Board to consider recommending to the Society's membership, when necessary; and
5. Work to maintain consistency amongst various bylaws, policies and regulations.