



## Qualified Accountants - Opportunities

---

**Looking for:** Qualified Accountants

**Reference Number:** 2018-ACCT

**Salary:** Excellent compensation and benefits package

**Posting Period:** Closes September 31, 2018

---

**This will be used to create an eligibility list for future positions.**

### **JOB SUMMARY:**

Are you a self-starter who brings creativity, knowledge, expertise and new ideas to work every day? Do you enjoy being in an exciting, dynamic and fast-paced environment providing expert financial support? Then we have what you are looking for! We are looking for an energetic and dynamic individual with strong problem-solving skills and attention to detail to join our team.

Beacon Community Services (BCS) is an award-winning and accredited not-for-profit organization that helps people and improves lives through a range of programs and services including home support, employment services, thrift store and volunteer services, children's programs and residential care.

We offer the successful candidate a rewarding, stimulating professional environment, and the opportunity to support work that helps people and improves lives in a beautiful, internationally-renowned, small city known for its mild climate and the quality of its many cultural and outdoor activities.

### **We are looking for experience in:**

- Month end and year end accounting;
- Payroll administration;
- Accounts payable;
- Accounts receivable;
- GST/PST;
- And billing.

### **What you bring to the team:**

- 1-2 years of experience with proven ability to accurately and timely complete tasks
- Dynamic personality, strong problem solving skills with a high attention to detail
- Advanced knowledge of Excel, Sage, ACCPAC, Payworks and/or similar experience.

- Strong organization, communication and customer service skills
- Problem solving skills along with the ability to prioritize
- Ability to meet strict timelines, often with overlapping deadlines
- Ability to exercise considerable independence and produce accurate, high quality work
- Experience communicating with bankers, auditors and business stakeholders

Full-Time or contract work (minimum 6 months) may be available.

This position must also ensure that responsibilities are performed with due regard to confidentiality and in accordance with applicable legislation, Collective Agreements, benefit plan provisions, and payroll policies and procedures.

**APPLICATIONS:**

All interested applicants can apply by email to [careers@beaconcs.ca](mailto:careers@beaconcs.ca), quoting the position number 2018-ACCT in the subject line. Please note only those applicants who are selected to continue in the recruitment process will be contacted.