

## Employment Opportunity

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**Position Title:** Resident Care Attendant  
**Department:** Residential Care  
**Location:** Piercy Respite Hotel  
**Remuneration:** BCGEU Collective Agreement  
**Start Date:** As soon as possible  
**End Date:** Upon return of the incumbent

**Position Number:** 2018-124  
**Days/Hours of Work:** Thursday – Sunday, 1700-2100, 16 hours per week  
**Posting Period:** September 13 – 24, 2018  
**Status:** Temporary, Part-Time  
**Union:** BCGEU

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### **JOB SUMMARY:**

We're an award-winning and Accredited not-for-profit that helps people and improves lives through a range of programs and services, including being Island Health Authority's sole provider of home support care in greater Victoria and the outer Gulf Islands. We offer a competitive salary and a rewarding, stimulating work environment.

Our Piercy Respite Hotel offers a safe and secure home like environment for guests enabling guest's usual caregivers a period of rest and renewal. Operated 24 hours per day, 7 days per week the hotel offers: 12 private rooms, the opportunity for social interaction in the dining room/lounge and enclosed garden and a wide variety of supportive and interactive activities.

The Resident Care Attendant supports guests in the established Activities of Daily Living programs. These programs promote personal, psychosocial, physical and recreational independence. The RCA promotes an environment that encourages residents' participation.

### **DUTIES AND RESPONSIBILITIES:**

- Assists and facilitates guests to independently complete personal care tasks and personal hygiene
- Supports guests in maintaining involvement in activities meaningful to them
- Promotes and facilitates appropriate relationships with families, friends and people living in the community that are consistent with the approved service plan
- Collaborates with other team members in adapting and adjusting programs and equipment to meet guests' physical, cognitive, and social needs
- Observes and reports, to the team, verbally and in writing on the effectiveness of programs and guest responses to the service plan. Recommends changes and new programs that may benefit the guests.
- Assists in organizing and facilitating activities and ensures guests, families, and volunteers are informed of daily plans and encouraged to participate as appropriate
- Supports a clean and tidy environment by assisting in housekeeping tasks as required
- Assists guests with movements and exercises as specified in the service plan

- Reports unsafe and/or hazardous conditions to the designated supervisor; and responds to emergencies according to policies and procedures
- Participates in continuing education and maintains any required certifications
- Performs other related duties as required

#### **QUALIFICATIONS:**

- Health Care Aide or Resident Care Attendant Certificate, Nursing education or equivalent education as determined by the BC Care Aide & CHW Registry
- A valid Registry Number from the BC Care Aide & CHW Registry ([www.cachwr.bc.ca](http://www.cachwr.bc.ca))
- Current First Aid Certification
- Current WHMIS Certification
- Current FOODSAFE or Food Handler's Certificate
- Access to a phone, computer and internet
- Able to effectively use a computer and electronic devices

#### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Ability to communicate effectively both verbally and in writing
- Ability to organize work and operate related equipment
- Ability to use initiative and exercise judgement as required
- Ability to work in a manner that promotes dignity and joy
- Skilled in the use of computers, the internet and electronic devices

#### **WE LIVE SAFETY!**

The safety of our clients, staff and volunteers is a priority of Beacon Community Services. We promote healthy and safe working conditions in all of our operations. We are committed to continuously improving safety and *it is essential to this position*. We further support safety through the active participation and co-operation of management, supervisors, workers and joint occupational health and safety committees.

#### **APPLICATIONS:**

All interested applicants can [Apply Now!](#) quoting the position vacancy number 2018-124. Please note only those applicants who are selected to continue in the recruitment process will be contacted.

#### **ADDITIONAL INFORMATION:**

- All successful applicants will provide a clear Police Criminal Record Check and a Solicitor General's Criminal Record Check.
- All successful applicants will provide a clear TB skin test or chest x-ray and a physician's waiver stating they can carry out the duties of the position.