

## Employment Opportunity

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**Position Title:** School Crossing Guard

**Positions Available:** 12

**Position Number:** 2017-71

**Department:** Child, Youth and Family Services

**Reports to:** Crossing Guard Coordinator

**Work Site:** Various elementary and middle schools in Victoria area (see list below)

**Status:** Seasonal (September-June)

**Union:** Exempt

**Days/Hours of Work:** 2 hours per day, Monday to Friday (1 hour per morning starting at approx.

8am and afternoon shift starting at approx.

2:35pm) MUST be able to do both AM & PM shifts

**Remuneration:** \$11.35 per hour (effective Sept 15, 2017)

**Start Date:** September 2017

**End Date:** June 2018

**Posting Period:** Until all positions filled

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### JOB SUMMARY:

Beacon Community Services is an award-winning and Accredited not-for-profit that helps people and improves lives through a range of programs and services.

Reporting to the Crossing Guard Coordinator, the school crossing guard is responsible for the safe crossing of pedestrians, particularly children, at designated school crosswalks.

### PRIMARY DUTIES AND RESPONSIBILITIES:

- Assist school children in crossing roads safely at designated school crossing locations
- Encourage patterns of safe behavior by pedestrians, when using the designated crosswalk
- Alert motorists, by using the appropriate signals, that pedestrians are entering or in the crosswalk
- Use judgment and good sense to determine timing for safe entry into the flow of traffic
- Observe and report potentially hazardous situations, such as irresponsible or drunk drivers and adults bothering children
- Foster and maintain positive relationships with school personnel and community
- Be punctual and remain at the crosswalk for the entire scheduled shift time
- Wear mandatory safety equipment supplied by Beacon Community Services at all times while on duty
- Be familiar with and follow the Beacon Community Services School Crossing Guard Manual

### KNOWLEDGE, SKILLS AND ABILITIES:

- Strong customer service skills and the ability to work with minimal supervision
- Patience with, and care for, students and a demonstrated aptitude for the work to be performed
- Self-assurance with the ability to speak fluently and communicate well
- An ability to work well with other adults
- Dependable and physically fit

- Must be willing to work in all forms of weather and be capable of working under all types of road conditions, exposure to traffic noise and exhaust from vehicles

#### **OTHER REQUIREMENTS:**

- All positions at Beacon Community Services are subject to a Police Record Check, Oath of Confidentiality and Conflict of Interest Statement as well as confirmation that the School Crossing Guard Manual has been reviewed, understood and will be complied with.

#### **WE LIVE SAFETY!**

The safety of our clients, staff and volunteers is a priority of Beacon Community Services. We promote healthy and safe working conditions in all of our operations. We are committed to continuously improving safety and *it is essential to this position*. We further support safety through the active participation and co-operation of management, supervisors, workers and joint occupational health and safety committees.

#### **APPLICATIONS:**

All interested applicants can [Apply Now!](#) quoting the position vacancy number 2017-71 and indicating which school(s) you would be interested in applying for. Please note only those applicants who are selected to continue in the recruitment process will be contacted.

#### **List of Schools**

##### **Elementary Schools**

**Doncaster X 2** (Shelbourne & Cedar/Cedar Hill X & Rowan )

**Tillicum** (Tillicum & Maddock)

**Craigflower** (Admirals & Gorge)

**Eagle View** (Watkiss Way & Talcott)

**James Bay** (Simcoe & Oswego)

**Oaklands X 2** (Hillside & Gowsworth/ Bay & Forbes)

**Macaulay** (Lampson & Lyall)

**Sir James Douglas** (Moss & Fairfield)

##### **Middle Schools**

**Shoreline** (Craigflower & Island Hwy)

**Lansdowne** (Hillside & Shelbourne)

**Substitutes at most locations needed**